

# Northampton Borough Council Overview and Scrutiny



## Overview and Scrutiny Committee

10 June 2013

### Briefing Note: Budget Scrutiny – Reporting and Monitoring Working Group

#### 1 Introduction

- 1.1 In recent years the Overview and Scrutiny Committee has set up a Reporting and Monitoring Working Group annually that provides initial scrutiny input in the budget process. The Group reviews the budget and refers specific budget items to the Overview and Scrutiny Committee to consider in detail. This takes place in January each year.
- 1.2 This Group was set up again last year and the Chair of Overview and Scrutiny Committee is keen for this type of budget scrutiny to continue as he recognises this type of budget scrutiny as an example of best practice.
- 1.3 This scrutiny activity will continue to operate as a Working Group, operating directly with the Finance service, feeding back its schedule of budget items for Overview and Scrutiny Committee to consider in late January/early February.
- 1.4 Membership of the Reporting and Monitoring Working Group for 2012/2013 comprised:
  - Councillor Les Marriott (Chair)
  - Councillor Brendan Glynane
  - Councillor Beverley Mennell
  - Councillor Nilesh Parekh
  - Councillor Danielle Stone
- 1.5 The Overview and Scrutiny Committee is asked to determine the membership of the Reporting and Monitoring Working Group for 2013/2014. It is noted that the Working Group usually comprises a number of members of the Overview and Scrutiny Committee, although other non-Executive members may also be invited to join. The Chair of the Working Group should be a member of Overview and Scrutiny Committee.

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- 1.6 Dates for the meetings of the Reporting and Monitoring Working Group have been set:

3 October 2013	5.15pm
6 January 2014	5.15pm
22 January 2014	5.15pm

- 1.7 The Terms of Reference of the Reporting and Monitoring Working Group will be presented to the meeting of the O&S Committee on 11 November 2013 for approval.

## **2 Recommendations**

- 2.1 That the Overview and Scrutiny Committee determines membership of the Reporting and Monitoring Working Group 2013/2014.

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23 May 2013